

On Company. Letter Head

Dated: _____

Name of Employee: _____

Designation: _____

Department: _____

AUTHORIZATION FOR USE OF COMPANY OWNED MOBILE NUMBER.

Dear Mr. _____

I hereby authorized you for the use of our company own mobile Number for your personal / official use.

Employee Name: _____

Designation: _____

CNIC #: _____

Mobile number: _____

Best Regards,

HOD H.R Department

Company Stamp